

# Accounting for Non-Accountants Workshop

Need help sorting out your books?

Add this take that, make it bigger make it smaller, put it here no there, its capital no its expense, it's a prepayment ... sound familiar? Yes we've all heard it before and yes it is confusing, even for accountants, but it shouldn't be.

This workshop dispels the myth of accounting being confusing by introducing you to a few easy to remember concepts with a handful of simple rules to follow and apply when dealing with numbers and accounts.

Areas covered include;

- Assets & Liabilities
- Capital
- Revenue & Expenses
- Debtors & Creditors
- Prepayments and Accruals
- ... plus many others which can cause you grief

Interactive and informative this workshop will give you a different outlook to accounting and your accounts. So bring along your ideas, thoughts and questions, and be prepared to come away with a different slant on what accounting means to you.

## NEXT WORKSHOP

**Time:** 9.00 am - 12.30 pm,  
Thursday 14 July 2011

**Venue:** CBB Training, 17 Phillips St, Kensington SA 5068

**Cost:** \$150 + GST\* - morning tea provided

**Facilitator:** Ron Yates  
Financial Consultant, CBB Consulting

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## Facilitator Profile: Ron Yates

Ron has had 39 years experience in a variety of Accounting and Management positions, working in manufacturing and the service industry to NFP organisations and family businesses. Besides this, he has spent 10 years in education, working in his own enterprise helping people with their self esteem, confidence and subject understanding.

He brings enthusiasm, warmth and a practical approach to understanding accounting issues and has the ability to:

- translate complex issues into simple solutions
- makes his subject matter everyday matter
- brings relevance into his explanations and helps people come to grips with problems at hand.

Making a difference to everyone he comes in contact with is a passion of his. So come along and enjoy the ride!

**Limited numbers available, so register now!**

**10% discount** for CBB clients or multiple bookings  
(discount code: *cbb444* when registering)



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